

**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

Monday, May 21, 2012

4:30 pm – 6:30 pm

**Bureau of Enterprise Systems and Technology
East Hartford, CT**

COMMITTEE MEMBERS PRESENT: Bettye Jo Pakulis (representing Lt. Governor Nancy Wyman); Jewel Mullen (Chair); Thomas Agresta (Vice Chair); Daniel Carmody (Secretary); Ellen Andrews; Ronald Buckman; Peter Courtway; Demian Fontanella; Mark Heuschkel; Brenda Kelley; John Lynch (phone), Mark Masselli, Steve Casey, Barbara Parks Wolf, Steven Thornquist

COMMITTEE MEMBERS ABSENT: John Gadea, Angela Mattie, Kevin Carr

HITE-CT: David Gilbertson; John DeStefano; Lori Reed-Fourquet; Chris Kraus

STATE AGENCY REPRESENTATIVES: Meg Hooper (DPH-phone); Uma Kutty (DPH), Uma Ganesan (DSS)

PUBLIC REPRESENTATIVES: Minakshi Tikoo (UCHC), John Brady (CHA), Leah Barry (SMC Partners/eHCT), Jackie Mulhall (SMC Partners/eHCT), Marcia Petrillo (Qualidigm/eHCT), Kary Nulisch (Axway), Angela DeWeese (Axway), Ruby Raley (Axway), Ed Tierney (HITE-CT intern)

CALL TO ORDER

T. Agresta called the meeting to order at 4:40PM.

HITE-CT BOARD OF DIRECTORS MEETING MINUTES – April 14, 2012

MOTION: A motion was made and seconded by B. Pakulis and M. Maselli, respectively, to approve the minutes. **Motion passed unanimously.**

HITE-CT BOARD BUSINESS

Treasurer's Report: T. Agresta reported total assets = \$996,484.03 (\$961,713.43 in account and \$34,770.60 held in escrow for personnel benefits). HITE-CT currently owes \$1,043,430.15 for contract and personnel costs, leaving a shortfall of \$46,946.12.

No Other Board Business

HITE-CT AGENCY BUSINESS

CEO Report (D. Gilbertson)

D. Gilbertson introduced John DeStefano hired as the HITE-CT Chief Technology Officer.

D. Gilbertson also recognized Chris Kraus for her exemplary work on the HITE-CT administration duties. The HITE-CT website is expected to go live within a month, an RFP is prepared for accounting services, and the human resources manual is nearly finalized.

Legislation passed this session clarified that HITE-CT employees are not considered state employees and, therefore, do not require identical benefits/pensions. Other legislation that was passed requires HITE-CT to report on consent policies and practices in the annual report to the legislative leadership.

D. Gilbertson distributed a summary of the HIE System status and the technology in place. D. Gilbertson emphasized the original scope was too big given the amount of funding available and the timelines for meeting meaningful use. He also emphasized the critical and urgent need for stakeholder commitment including a solid commitment from payers, providers, and state government. He discussed his meeting with the hospital CIOs and their desire for a revised cost schedule for release 1.

Other Board Business

Steve Casey requested the Privacy and Security Officer duties be assigned to the newly hired Chief Technology Officer. After further discussion, this action was tabled for further review.

COMMITTEE REPORTS

Finance (D. Carmody)

MOTION: A motion was made and seconded by D. Carmody and S. Casey, respectively, to approve and adopt the six Finance Policies recommended by the Finance Committee. All in favor. B. Kelley abstained. **Motion passed.**

The Committee is preparing a Fiscal Year 2013 (effective July 1, 2012) budget for the Board review and action at next month's meeting.

Executive (T. Agresta and J. Mullen)

Executive Committee met three times in the past month to review progress on HIE System. At one of the meetings, the Committee talked with ONC Project Officers for HIE and REC to clarify funding requirements. J. Mullen reported the priority is to build the HIE System to facilitate Stage 1 Meaningful Use within this year. The Committee discussed the needed focus for operationalizing the system.

Legal and Policy (J. Lynch)

The Committee met to review the legal opinion on the draft Participation Agreements. The Committee will revise the Agreements for Board review and action next month.

Special Populations (B. Kelly)

The website is being worked on.

Technical (P. Courtway)

The Technical Committee met to review options for implementation of HIE System.

PUBLIC COMMENTS

None

EXECUTIVE SESSION - Pursuant to Conn. Gen. Stat. Section 1-210(b)(10), to discuss communications privileged by attorney-client relationship relating to the contract between HITE-CT and Axway, Inc

MOTION: A motion was made and seconded by S. Casey and J. Mullen, respectively, to move into Executive Session, pursuant to Conn. Gen. Stat. Section 1-210(b)(10), to discuss communications privileged by attorney-client relationship relating to the contract between HITE-CT and Axway, Inc, and to invite Uma Ganesan, Meg Hooper, Lori Reed-Fourquet, Chris Kraus, and Attorney Greg Lallier to remain. **Motion passed.**

Executive Session ended at 7:55 PM

MOTION: A motion was made and seconded by D. Carmody and J. Mullen, respectively, to authorize the Chief Executive Officer with the Executive Committee and attorney to re-negotiate the contract with Axway to provide the core services of secure messaging transport formation, public health reporting, and provider directory and to report back to the Board of Directors, as necessary. B. Kelley opposed. **Motion passed.**

ADJOURNMENT

MOTION: A motion was made and seconded by D. Carmody and M. Masselli, respectively, to adjourn. All in favor, **Motion passed.**

The meeting adjourned at 8:00 PM.

SCHEDULE OF MEETINGS

June 18, 2012